

PERSONNEL COMMITTEE

Introductory Comments

The Conference Personnel Committee is responsible for establishing and implementing policies and procedures, salary scales and criteria for all Conference staff positions. The Committee oversees personnel searches for most Conference staff positions other than District Superintendents. We work in consultation with the Bishop (for those positions she supervises), and with appropriate program and administrative groups during the search process, and provide general oversight and coordination for those positions.

Highlights and Accomplishments

The Personnel Committee met three times during 2006 and held two conference phone calls. The following transitions took place this year:

Sue Setterlund's retirement was effective January 13, 2006

Chris Lewis, the Lake Lucerne Site Director resigned on January 17, 2006. Chip Hutler, who had been at Pine Lake as the Site Director, moved into the Camps Administrator position at Lake Lucerne. Nick Coenen was hired to be the Camp Manager at Pine Lake.

Karen Lamoree and Becky Berghammer were hired as administrative assistants in the Ministry and Outreach office, with Becky having additional responsibilities as registrar for the Camp and Retreat Ministries office. Both began their employment during February 2006.

Don Mendenhall retired, effective May 31, 2006. We appreciate his service to the Annual Conference and wish him well in his retirement.

Richard Olson was hired for the position of Coordinator of Congregation and Circuit Development, effective July 1, 2006.

In consultation with the Board of Ordained Ministry, Kevin Rice Myers' status was changed to one-quarter time as Conference Secretary and three-quarter time as Board of Ordained Ministry Executive Secretary, effective August 1, 2006.

Patricia Falkner was hired, effective September 18, 2006, as Information and Technology Comprehensive Support Technician.

Judy Franken's employment with the Annual Conference in the Office of Finance and Administration and the United Christian Resource Center, concluded on December 15, 2006.

Laura Rodriguez was hired for the position in the Office of Finance and Administration and the Ministry and Outreach office staff will cover the United Christian Resource Center. Karen Lamoree will accept the additional responsibility of managing the United Christian Resource Center.

In addition, our Committee met with Billie LaBumbard Coordinator of Missions, who is also a public health nurse, who made a presentation about the Influenza Pandemic. She gave us information which might be helpful to the Annual Conference in the case of this type of pandemic, or any disaster.

Plans for the Coming Year

The Personnel Committee is a part of the ongoing Strategic Planning process this Spring, which we hope will help us review the staffing needs of the Annual Conference.

We hope in the coming year, to secure training for our own committee, so that we might gain perspectives about how other non-profit personnel committees function.

Sue Burwell, Chairperson