

**WISCONSIN ANNUAL CONFERENCE
2011 PLAN FOR MINISTRY OUTLINE
PART I: PROGRAM AND RESULTS**

¶120 **The Book of Discipline 2008: The Mission and Ministry of the Church** – The mission of the church is to make disciples of Jesus Christ for the transformation of the world

Vision of the Wisconsin Annual Conference: Live, Give, Love ... Beyond All Expectation

- ✓ Live Enthusiastically
- ✓ Give Wholeheartedly
- ✓ Love Unconditionally

¶601 **The Book of Discipline 2008: Purpose of the Annual Conference:** “The purpose of the annual conference is to make disciples of Jesus Christ by equipping its local churches for ministry and by providing a connection for ministry beyond the local church; all to the glory of God.”

Four Focus Areas of The United Methodist Church:

1. Develop principled spiritual leaders for the church and for the world
2. Create new places for new people and revitalizing existing congregations
3. Engage in ministry with the poor
4. Combat the diseases of poverty by improving health globally

Agency Name: _____ **Commission on Archives and History** _____
Board, Commission, Committee, Council (“Group”)

Chairperson(s): _____ **Sandy Kintner** _____

Person Completing this Plan for Ministry: _____ **Sandy Kintner** _____

Phone: **_206-6378** _____ E-Mail: **_____kintner@neurosurg.wisc.edu**

In a brief sentence or paragraph, please describe the essential work of your working group:

The mission of the Commission on Archives and History is the stewardship of faith memories by collecting, preserving and making available to the public the publications, records and artifacts of the United Methodist Church in Wisconsin including data relating to the origin and history of the conference and its antecedents.

Plan for Ministry:

1. How does the work of your group support the mission of the denomination and the vision of the annual conference? Please provide specific examples from 2009:

In 2009, we have continued to work on an overall organization of the Archives, moving toward our eventual goal of compiling an complete inventory of all the materials located in the Archives. Eventually, this inventory would be available on-line and linked to the database maintained by the General Commission on Archives and History. This year we have been blessed with the help of several volunteers who have been working under the supervision of Archives staff. Bob Gruetzmacher continues his weekly work on the archives ministerial service record database. Ed Schroeder has helped us regularly with filing materials in our pastor and local church files, which has built these files up immensely. Edward Johnson has worked to reorganize and boxing our local church records. Wil Bloy has worked on identifying and organizing our hymnal, Bible, and book collection. Wil has discovered books dating back to the 1700s which we were unaware were in our collection. Together the volunteers have logged considerably more hours in the Archives than our paid staff.

With financial help from the Conference and using funds from our Research account we were able to replace the last of older shelving, thereby, solving serious safety and archival storage issues. In the Archives, we have continued to answer the many research requests and questions that come from local churches and pastors, staff inside the Conference building, and outside researchers. Some are straightforward requests that can be answered quickly others require a great deal of digging. We estimate that we answered more than 300 requests this year, either by telephone, email, or walk-in.

The Archives collection has grown through the more than 30 donations made by individuals, churches and retired clergy. Through the efforts of Archives staff and Commission members we successfully revised and updated the decades old booklet we had published to assist the local church historian with record management. “The Guide”, as we are calling it, is intended not as a “how to”, but as a compilation of sources available to the local church historian as they struggle with preservation of the memories of their congregation. 500 copies were published and distributed at Annual Conference. A downloadable copy is also available on our website.

We used funds from our accounts to clean and restore a large picture of Asbury’s consecration that was donated to the Archives from University United Methodist Church on the Madison campus. It now hangs in the foyer of our Conference Building. Archives volunteer Wil Bloy has researched and written an interesting monograph explaining the picture’s provenance.

Additionally, the Archives mounted a display for Annual Conference entitled “Do You Have a Story to Tell”, that featured recent publications from our Archives and an invitation to help others tell their story of United Methodism in Wisconsin. We also arranged to have Commission member Lois Olsen recognized during the plenary session for the National Ministry of Memory Award she received from General Conference this

year. Commission member Jeff Nicholls read the names of those with significant service anniversaries and handed out flowers to those named.

We published three editions of *Flashbacks*, our newsletter, which featured local church histories and tips for church historians. We are grateful for the hard work of our Museum Committee that resulted in a new exhibit opening at our Conference Museum in Greenfield. "Endless Lines of Splendor" chronicles the story of those that Wisconsin United Methodism has sent into the mission field. An opening ceremony attracted 30 attendees who viewed the exhibit and heard the witness of former missionaries Florence Norton, Lois Olsen and Andy Oren. The exhibit includes information about fifty missionaries. Enough material has been collected that we hope to publish a booklet *Wisconsin United Methodist Missionaries in the near future*.

We sent two representatives to North Central jurisdiction's Archives and History convocation held at MacMurray College in Jacksonville, IL.

We held our annual Fall Heritage Tour at the Durnad UMC. The day was spent visiting the sites of two 1850's tent revival meetings and the churches that were started as a result of these meetings. Two Swedish Methodist churches were also visited. Lunch was served at the Pepin United Methodist Church.

2. What are your group's priorities for 2010/2011? Please list these in the order of their importance as determined by your group. (Use the separate Prioritization Exercise Worksheet.).

Our priorities are as follow

- **continue the process of organization and cataloging our collection at the Archives**
- **Update and expand the list of Wisconsin Historical Sites maintained by the Commission**
- **Make our newsletter Flashbacks more assessable by publishing on the web and announcements on Conference e-News**
- **Seek creative ways to maintain the level of ministry with the project reduction in resources available to us.**

3. Please give a rationale for each of your priorities that describe how it will promote the mission of The United Methodist Church and the vision of the Wisconsin Annual Conference?

- The preservation of the Archival Collection for the Wisconsin Conference of the United Methodist Church will always be our first priority. The collection tells the story of who we have been, who we are and who we will become as United Methodists in Wisconsin.**
- **We hope to use our Historical Site list as a tool to engage the local church and especially young people in their story as United Methodists in Wisconsin.**
- **The printing and mailing of Flashbacks has become an expensive and ineffective way of communicating with United Methodists in Wisconsin. By going digital we hope to reach more people with fewer dollars**
- **Much of our Conference funds go to the expense of Meetings. We are striving to find ways of maintaining the level of networking necessary to carry out our ministry using fewer resources.**

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PART II: INCOME AND SPENDING SOURCES**

A. List ALL the designated funds invested with the Wisconsin United Methodist Foundation with which your agency is entrusted, regardless of whether you plan to use any of these funds as part of your budget. Please include the following information for each fund:

1. Fund name and number
2. Balance as of December 31, 2009
3. Any restrictions on the use of earnings and/or principal
4. How your agency uses or distributes these funds
5. How much and for what these funds were used in 2009 and are expected to be used in 2010

B. List all other income sources available to your agency, including participant/user fees, donations, grants, local church gifts, financial resources held by a church or other institution, other checking or savings accounts, etc. Please remember that all funds held or collected on behalf of the Wisconsin Annual Conference (including any of its agencies) are to be disclosed. Please include the following information for each income source:

1. Description of the income source
2. Balance as of December 31, 2009
3. Any restrictions on the use of earnings and/or principal
4. How your agency uses or distributes these resources
5. How much and for what these funds were used in 2009 and are expected to be used in 2010
6. Who maintains/is custodian of these funds? (e.g., If this is a checking account, who is authorized to sign checks, withdraw money, etc.?)

Fund name and number – **C726 WAC: CARH – Publishing Reserve**

Balance as of December 31, 2009 was **\$5,344.64**

Any restrictions on the use of earnings and/or principal – Earnings from the fund will be used for an up-to-date roster to be included with *Cross and Flame*, or publication of historical documents. How your agency uses or distributes these funds - This fund is used for publication of historical documents and other historical printed material.

How much and for what these funds were used in 2009 and are expected to be used in 2010 – We spent **\$1,231.5** on the cost of publishing our “Guide” for local church historians. We anticipate that these funds will eventually be used to publish an update of Bill Blake’s book on the history of Methodism in Wisconsin.

This account is maintained by the Conference Foundation and accessed as needed by the chairperson/agent of the Commission

Fund name and number – **C728 WAC: CARH-RESEARCH – Research**

Balance as of December 31, 2009 was **\$6,047.98**

Restrictions on the use of earnings and/or principal – This fund is used for meetings and expenses of the Archivist and Associate Archivist or at the discretion of the Commission.

How your agency uses or distributes these funds – This fund is used purchase materials needed in the functioning of the Archives.

How much and for what these funds were used in 2008–While not yet invoiced, about **\$4000.00** was encumbered in the purchase of replacement shelving for The Archives. The fund derived **\$167.03** from miscellaneous research done by the Archivist. We anticipate spending monies from this fund to purchase unanticipated archival supplies not covered in our annual budget. This account is maintained by the Conference Foundation and accessed as needed by the chairperson/agent of the Commission

Fund name and number – **C725 WAC: CARH-HISTORY SOCIETY**

Balance as of December 31, 2009 was **\$424.32**

Restrictions on the use of earnings and/or principal – This account is used to transact the business of the History Society. It functions to receive yearly dues and provides the funds to publish *Flashbacks*.

Funds spent from this account were **\$621.17** for publication of the news publication mailed to all churches in the Conference (3 issues per year).

Deposits to the account were subscriptions amounting to **\$297.00** and were used to publish *Flashbacks*.

These funds are maintained and dispersed from the Conference Foundation by means of Central Services billing.

Fund name and number – **C885: CARH-WEILER MEMORIAL FUND**

Balance as of December 31, 2009 was **\$103,764.22**

These funds are restricted to the operation and maintenance of the Conference Museum and mounting of exhibits, located adjacent to Memorial Church in Greenfield. The Fund and the Commission have a Memorandum of Understanding which determines the oversight and operation of the Museum. The Commission spent **\$5,220.69** in 2009 for maintenance of the Museum and mounting of exhibits.

Fund name and number – C1024WAC:CARH – O’Neil Memorial Fund

Balance as of December 31, 2009 was **\$0.00**

Any restrictions on the use of earnings and/or/principal – Earnings and principal are to be used for a project or artifact that will be identified as a memorial to Rev. Richard O’Neil.

Commission uses or distributes these funds – At the discretion of the Commission.

How much and for what these funds were used in 2008. **\$366.66** was spend to help clean and restored large picture now handing in Conference building foyer, plus part went to shelving.

This account is now closed

Fund name and number – **C1028 WAC:CARH – Waupun Gift**

Balance as of December 31, 2009 – **\$00.00**

Any restrictions on the use of earnings and/or principal - **None**

How Commission uses or distributes these resources – This gift will be used in new Archive when the Commission determines appropriateness. **\$1,104.32** was spend to help clean and restored large picture now handing in Conference building foyer, plus part to shelving. The account is now closed

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PART III: 2011 BUDGET**

Please provide amounts *and descriptions* of the individual budget categories that your agency will need to support your mission and specific goals for 2011, based on: 1) at least a five percent decrease and 2) no change, in relation to your agency's approved 2010 budget.

If not readily apparent, please explain differences between the budgets in the budget category descriptions or as footnotes, so that the effect of budget changes can be better evaluated.

	2011 Budget Request #1 (5% decrease)	2011 Budget Request #2 (no change)
Category/Area/Item Specified	\$ _____	\$ _____
<i>Brief description of what this will be used for</i>		
Total Budget	\$ _____	\$ _____
Less: Designated Funds (List by specific fund)	\$ _____	\$ _____
Less: Participant/User Fees	\$ _____	\$ _____
Less: Other sources (General Church or district funds, church donations, etc.)	\$ _____	\$ _____
Total Apportionment Budget Request from AC Budget	\$ _____	\$ _____

Budget #1 is a \$ _____ (_____ %) increase/decrease from our 2010 approved apportionment Budget.

Budget #2 is a \$ _____ (_____ %) increase/decrease from our 2010 approved apportionment Budget.

FOR EXAMPLE:

	2011 Budget Request #1 (5% decrease)	2011 Budget Request #2 (no change)
Administration	\$900	\$1,000
Will be used to pay mileage and meal costs for 2 in-person meetings & 2 conference calls of committee, copying, and mailing costs. Budget #1 will fund only one in-person meeting, with 3 conference call meetings.		
Education	\$3,995	\$4,000
Will be used to put on 4 regional training events on topic A.		
Total Budget	\$4,895	\$5,000
Less: Designated Funds: C000 Smith Bequest	(\$500)	(\$500)
Less: Participant Fees from training events	(\$880)	(\$800)
Budget #1: 10 people x \$22 each x 4 events	_____	_____
Budget #2: 10 people x \$20 each x 4 events	_____	_____
Total Apportionment Budget Request from AC Budget	\$3,515	\$3,700

Budget #1 is a \$185 (5.0%) decrease from our 2010 approved Apportionment Budget.

Budget #2 is a \$-0- (0%) change from our 2010 approved Apportionment Budget.