

One Bread, One Body

ANNUAL CONFERENCE 2005

Wisconsin Conference of the United Methodist Church

Bishop Linda Lee, Wisconsin Area

Sunday, June 12 through Wednesday, June 15

Madison Marriott West Conference Center

1313 John Q Hammons Drive, Madison, Wisconsin

Registration deadline: June 1, 2005

(All registrations after that date will be an additional \$25)

MEMO

This packet of information will help you make your reservations and arrangements for Annual Conference 2005, June 12-15 at the Madison Marriott West Convention Center.

Unlike the previous years, there will NOT be any conference related events held at Asbury United Methodist Church. This change has been made because of fire code laws and the number of persons allowed in the Asbury sanctuary for any one individual service. The Program and Arrangements committee is grateful to this congregation for their hospitality over the past years and we will miss not having the opportunity to worship in the sanctuary at Asbury.

The **Clergy Session** will begin at **3:00 PM, Sunday afternoon, June 12**. This session will be held in the ballroom (the salons off the atrium) at the **Madison Marriott West**.

The **Laity Session** will be held **3:00 PM, Sunday afternoon, June 12**, in the Conference worship area at the **Madison Marriott West**. Doug Anderson of the Bishop Rueben Job Center for Leadership Development will be guest speaker.

Two services will be held to welcome persons into a formal clergy relationship with the United Methodist Church:

The **Ordination Service** will be held at **7:00 PM, Sunday June 12**. Participating clergy are asked to bring red stoles.

The **Commissioning Service** will be held at **3:30 PM, Monday, June 13**.

Annual Conference 2005 concludes about 4:00 pm, Wednesday afternoon, June 15.

Each person attending Annual Conference is responsible for his/her own housing arrangements! Please see the sheet listing hotel locations and phone numbers.

Enclosed, you will find the form for registering your conference attendance. All persons attending Annual Conference must **register by June 1**; late registrations are accepted with a \$25 late fee.

PLEASE!! Do not assume you can register for conference when you arrive! Persons registering on site will be assessed an additional late fee.

Registration Questions?

1.888.240.7328

Sue Setterlund, Conference Registrar

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Conference attire is casual wear with very comfortable shoes. Clothing choices will range from suits to blue jeans. A long sleeved sweater or jacket may be helpful if you find air conditioning too cool.

A continental breakfast, served at the Marriott, will be available to all conference participants Monday, Tuesday and Wednesday mornings. This is covered with your \$65.00 registration fee for the conference.

Purchasing a **meal plan** with the registration (\$115...same price as last year) will not only offer the three continental breakfasts, but also a luncheon Monday, Tuesday and Wednesday noon. **Meals 'on your own'** are Sunday, Monday and Tuesday evenings. *There will not be a formal evening banquet this year.*

Parking availability: There is ample parking around the Marriott Conference Center to accommodate all those who drive to attend this conference.

The Registration area at the Marriott Conference Center, where you will receive your information packet, nametag, and meal tickets, will open at 9:30 AM Sunday morning.

EMERGENCY PHONE NUMBER

Sunday: 9:30 AM – 10:00 PM

Monday, Tuesday: 7:30 AM – 10:00 PM

Wednesday: 7:30 AM – 4:00 PM

1.608.831.2000

Ask for the United Methodist Message Center

Who to contact:

Arrangements for group meals:

Deb Putnam

putnamd@uwplatt.edu 1.608.348.6574

Reservations for display/exhibit:

Amy Jameson Yackovich

abjam@execpc.com 1.608.347.7326

Agenda items:

Jane Follmer Zekoff

jane fz@WisconsinUMC.org 1.888.240.7328

Deadline for distribution of items in Annual Conference packet: May 25

Note: This year, items for distribution at Annual Conference must be approved by the Director of Ministry and Outreach prior to May 25 and delivered to the Conference Center in Sun Prairie prior to May 25. Items brought to the convention site will not receive last minute approval. We are working hard to decrease the amount of paper distributed to tables and your cooperation will be greatly appreciated. If you have questions, please contact Jane Follmer Zekoff, jane fz@WisconsinUMC.org or 1.888.240.7328.

Monday evening:

Often times on the Conference evaluations, persons write that they would like a time set aside for socializing with long-time friends and colleagues. On Monday evening, there will not be any plenary session. This free evening can be used for recreation, rest and relaxation.

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GENERAL BOARD OF PENSION AND HEALTH BENEFITS REPRESENTATIVE

Josie Martinez of the General Board of Pension and Health Benefits will be at Annual Conference on Monday, June 13, and Tuesday, June 14, to meet with individuals regarding pension projections. To make an appointment, please contact Rev. Jane Daniels, Conference Benefits Officer, 1.888.240.7328.

Prior to the Annual Conference session, you will receive another packet of information with further details and workbook.

Agenda Highlights

All sessions and worship events will be held at the Madison Marriott West

Sunday, June 12

- 10:00 AM Registration Opens
- 1:30 PM Ordination Rehearsal
- 3:00 PM Clergy Session and Laity Session
- 5:00 PM Dinner "on your own"
- 7:00 PM Ordination Service with Holy Communion
Preaching: Bishop Ricardo Pereira, The Methodist Church of Cuba
Reception to follow Ordination
- 9:30 PM Orientation for tellers and pages

Monday, June 13

- 7:00 AM Registration Opens
Continental Breakfast at Marriott for all Conference participants
- 8:30 AM Opening plenary session/Organization of the Conference
- 10:30 AM Opening Worship with Holy Communion
- 12:00 Noon Lunch (on the meal plan)
- 12:45 PM Commissioning Rehearsal
- 1:30 PM Plenary Session
- 2:30 PM Doug Anderson, Bishop Reuben Job Center for Leadership Development
"Picture and Purpose of Circuit Ministry: Process for discussion on Wednesday Morning"
- 3:30 PM Commissioning Service
- 5:00 PM Dinner "on your own"
- Evening Recreation, Relaxation and Rest

Tuesday, June 14

- 7:00 AM Continental Breakfast at Marriott for all Conference participants
- 8:30 AM Opening plenary session
- 10:30 AM Memorial Service with Holy Communion
- 11:45 AM Noon Meal gathering for Retired Clergy
- 12:00 Noon Lunch (on the meal plan)
- 3:30 PM Retirement Service
- 5:00 PM Dinner "on your own"
- 6:30 PM Plenary Session
- 8:00 PM Youth-led Worship

Wednesday, June 15

- 7:00 AM Continental Breakfast at Marriott for all Conference participants
- 8:30 AM Plenary
Regional Summits: Purpose and Progress of Circuit Ministry
- 12:00 Noon Lunch (on the meal plan)
- 3:00 PM Closing Worship with Holy Communion